

## 2nd Shift Production Supervisor US Operations

**Location:** Blackhawk Rd. Rockford, IL

**Department:** Operations

**Reporting To:** Brent Gilligan

**Hours:** Monday through Thursday, 4:00pm – 2:30am

### JOB DESCRIPTION:

The Production Supervisor is responsible for manufacturing products using safe and efficient manufacturing processes through the supervision of production team members. Must adhere to the Build Schedule and ensure that quality standards are met. Plans work, delegates, makes assignments, and trains new employees. Assists in the hiring process and administers company policies. Understands the Company Vision, Strategic Objectives, KPI's (Key Process Indicators) and Principles. Deploy by demonstration (lead by example) through annual master continuous improvement plan, objectives, and scorecard. Promotes the use of Plan Do Check Act to ensure small improvements in Safety, Quality, Productivity, Delivery, Best People, Production Maintenance, Workplace Organization and Visual Management.

### ESSENTIAL FUNCTIONS:

- Confirm safety requirements are understood and acted upon
- Take immediate and responsible action when an accident occurs (followed with Safety 8D)
- Promote safety awareness by leading focus activities within the teams
- Promote accident reduction by setting expectations for safety improvement opportunities and accident prevention training
- Lead 5S activities to achieve workplace organization standard, audit for compliance
- Ensure PDCA is rigorously used to resolve issues
- Promote standardized work
- Regularly review capacity implementing labor plans, request labor increase/decrease where appropriate
- Ensure OLE (Overall Labor Effectiveness), SINEW and downtime data collection is accurate
- Coach the team leaders and team members
- Enforce the Bergstrom Attendance Policy
- Ensure all schedules are completed, correct as required
- Ensure daily 5s check sheet activities are completed and recorded
- Encourage and develop continuous improvement ideas with the team

### PREFERRED EDUCATION AND EXPERIENCE:

- Knowledge of JD Edwards ERP system
- Extensive knowledge of MPS/MRP
- Thorough understanding of Production, Materials and Supply Chain concepts
- Intermediate Microsoft Word and Excell skills
- Advanced ability to effectively solve problems, communicate (orally and written), lead business discussions and train
- Team player within multi-disciplined team
- Program management skills

- Support NPI (New Product Introduction) process
- Good communication skills
- Previous direct supervisory duties
- Ability to motivate people and hold them accountable for reaching goals and objectives

#### **EDUCATION AND/OR EXPERIENCE:**

- BA/BS in business, supply chain or other related disciplines or five years' experience in Operations or related areas.
- Lean manufacturing experience.

#### **PAY AND BENEFITS:**

- The budgeted range for this role is \$2,308.00 USD to \$2,885.00 USD per biweekly pay period. The range provided is a good faith estimate representative of the desired level of experience for the position. Bergstrom Inc. considers several factors when extending an offer, including but not limited to, the role, function and associated responsibilities, a candidate's work experience, education/training, and key skills.
- Hired applicants may be eligible for benefits, including but not limited to Bergstrom's discretionary incentive, medical, dental, vision, life insurance, short-term disability, long-term disability, 401(k) match, flexible spending accounts, employee assistance program, tuition reimbursement, paid time off and holidays.

#### **TO APPLY:**

If you would like to be considered and meet all the position requirements, please [email](#) your resume and cover letter to Andrew Hall in Human Resources.

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